

## Factsheet: Meetings & Conferences

Imagine your next meeting or conference on Cockatoo Island, just a short ferry ride from Sydney’s CBD. Our breathtaking harbour location and iconic convict-era and industrial precincts offer an unusual and inspirational backdrop for your business and your delegates.

### Our event spaces:

#### Cockatoo Island Conference Centre

In the former Administrative Building at the gateway to Cockatoo Island, between the wharf and cafe, our Conference Centre provides the ideal retreat for creative brainstorming, training, planning days and small conferences.

Our facility can cater for groups of up to 80 people split across 3 rooms.

Start your delegates’ journey with a short ferry ride to the Island, then explore the outdoor spaces, or plan a team-building experience around the Island’s unique heritage.

#### Cinema

The cinema room is located in our UNESCO World-Heritage-listed convict precinct on the Upper Island. It is equipped with surround sound and projector, 5m-wide screen and 25 Mojo bean bag lounge chairs. It is a great informal space to screen training videos or presentations.

		Time	Fee	Capacity	Venue Inclusions
Conference Centre	Success Room	8am - 5pm	\$700	50 Theatre	<ul style="list-style-type: none"><li>• 50 chairs, 10 tables, AV, projector and screen, whiteboard with markers and eraser.</li><li>• Water station, mints, writing pads and pen for each guest.</li><li>• Wi-Fi and ethernet port.</li><li>• Heating and fans.</li></ul>
	Clarence Room		\$450	12 Boardroom	<ul style="list-style-type: none"><li>• Board table, 12 chairs, smart TV, whiteboard with markers and eraser.</li><li>• Water station, mints, writing pads and pen for each guest.</li><li>• Wi-Fi and ethernet port.</li><li>• Heating and fans.</li></ul>
	Huon Room		\$550	18 Boardroom	<ul style="list-style-type: none"><li>• Board table, 18 chairs, smart TV, whiteboard with markers and eraser.</li><li>• Water station, mints, writing pads and pen for each guest.</li><li>• Wi-Fi and ethernet port.</li><li>• Heating and fans.</li><li>• Lounge area in adjoining breakout room.</li></ul>
Cinema	Cinema	8am - 5pm	\$350	25 Mojo Lounge Chairs 10 Chairs	<ul style="list-style-type: none"><li>• Projector, DVD, surround sound and 5m wide cinema screen.</li><li>• Trestle table and 10 chairs available if required for this space or 25 Mojo bean bag lounge chairs.</li><li>• No access to kitchen facilities in this space.</li></ul>

## Our services and amenities:

### Catering

Onsite Catering is available through the Island's Societe Overboard cafe. Please contact Societe Overboard directly on 0434 372 260 to discuss your food and beverage requirements. For self-catering, please read our FAQs.

### Team Building & planned activities

Are you planning to bring a third party operator to the Island to run a low impact activity?

An additional fee is required to do this. Please download and complete the Commercial Activity Permit Application Form.

### Enhance your Cockatoo Island experience

Cockatoo Island is the only harbour island where you can stay overnight, offering unique accommodation options to suit all budgets and tastes. Choose from Heritage Houses and Apartments to a range of camping options including Glamping:

Some of our accommodation options:

- 2 x Heritage Houses (sleeps up to 9 in separate bedding)
- 2 x 2-Bedroom Harbour View Apartments (sleeps up to 3 in separate bedding)
- 1 x 2-Bedroom Garden Apartment (sleeps up to 3 in separate bedding)
- Fire Station Studio and 1-Bedroom Harbour View Apartment (Queen Bed in both accommodations)
- 22 x Glamping Tents (sleeps 2, twin share)
- 21 x Mini Glamping Tents (sleeps 2, twin share)

For more information visit: [www.cockatooisland.gov.au/stay](http://www.cockatooisland.gov.au/stay)

To book accommodation, contact us on 02 8969 2111 or [stay@cockatooisland.gov.au](mailto:stay@cockatooisland.gov.au)

To book a group tour, please fill in the form at [www.cockatooisland.gov.au/group-tours](http://www.cockatooisland.gov.au/group-tours)

### Complimentary WiFi

WiFi is provided for delegates and guests attending events in the Conference Centre.

### Accessible access

There is ramp access to the Conference Centre and the closest accessible toilet facilities are located near the campground in Building 33. Most areas of the island are wheelchair accessible, however, please keep in mind that the island is an industrial heritage site so some of the surfaces are uneven. Please let us know if your group requires accessibility options.

### Location and Parking

Catching a public ferry is the easiest way to visit us. Harbour City Ferries run regular services to Cockatoo Island every day of the week, departing from Circular Quay and Darling Harbour, as well as from wharves along the F3 Parramatta River ferry route. You can find plenty of on-street parking close to the wharves at Woolwich, Greenwich, Chiswick, Huntleys Point, Drummoynes, Birchgrove and Balmain.

Plan your ferry trip at [www.transportnsw.info](http://www.transportnsw.info)

### We're here to help

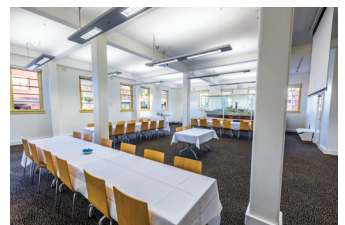
For any other queries or further information, please contact our Bookings Officer, who will be delighted to assist you in any way possible.

### Bookings Officer

Cockatoo Island Accommodation Conference Centre

02 8969 2111

[conference@harbourtrust.gov.au](mailto:conference@harbourtrust.gov.au)



# Cockatoo Island



## Legend

- |  |                                  |  |                                 |
|--|----------------------------------|--|---------------------------------|
|  | Visitor Centre                   |  | Emergency/Assembly Point        |
|  | Conference Centre                |  | Drinking Fountain               |
|  | Cafe                             |  | Vending Machine                 |
|  | Paranatta Wharf (Sydney Ferries) |  | Picnic Area                     |
|  | Camber Wharf                     |  | BBQs                            |
|  | Toilets                          |  | Lookout                         |
|  | Accessible Toilets               |  | Shipyard Stories (Biloka House) |
|  | Tunnel                           |  | Restoration Workshop            |
|  | Stairs                           |  | Firepit                         |
|  | Access Through                   |  | Lockers                         |
|  | Tunnels                          |  |                                 |
|  |                                  |  | Slipway Baths                   |
|  |                                  |  | Tennis Courts                   |
|  |                                  |  | Chess                           |
|  |                                  |  | Basketball Court                |
|  |                                  |  | Accommodation                   |
|  |                                  |  | Campground                      |
|  |                                  |  | Campground Kitchen              |
|  |                                  |  | Showers                         |
|  |                                  |  | UNESCO World Heritage Site      |

